Code of Practice

ACKNOWLEDGEMENTS

1. P

4.   HR EXCELLENT IN RESEARCH AWARD

PART 2

CODE OF PRACTICE FOR THE MANAGEMENT AND DEVELOPMENT OF RESEARCHERS

1.

PART 3

GUIDE TO THE MANAGEMENT A3

1. DEFINITIONS

1.1 Definitions of Research Staff

1.1.1 Early-career research staff

1.1.2 Long-term research staff

The needs of these two groups are distinct and a detailed set of guidelines is provided for each on the following pages.

Additionally, overlapping with the above two groups there is a third group of researchers:

1.1.3 Independent researchers

No separate guidelines are provided for such researchers - some of their needs will be covered by the tables that follow, while others will be more appropriately addressed in line with the management of other senior academic staff.

1.2 Definitions of formal progress meetings for research staff

researchers should have regular formal progress and review meetings

Two distinct meetings are recommended

- **Project Review Meeting** **specific**
  research project
- **Development Review Meeting**
  beyond the current project

1.2.1   Project Review Meeting

project progress

2.   EARLY

3. RESPONSIBILITIES FOR THE MANAGEMENT OF EARLY -CAREER RESEARCHERS

adapted to meet local circumstances

questions

3.1 START OF PROJECT

Departmental Responsibilities	PI (or mentor/advisor) Responsibilities	Research Staff Responsibilities	Pointers to Resources
•			
communicating for **communicating opportunities**			
•			

3.2   MID-STAGE OF PROJECT (Cont'd

3.3   END OF PROJECT

College Responsibilities	PI (or mentor/advisor) Responsibilities	Research Staff Responsibilities	Pointers to Resources

4.	LONG-TERM RESEARCH STAFF

4.1.1 Responsibilities for the Management of

LONG-TERM RESEARCH STAFF

College Re sponsibilities	PI(orMentor/Adviser) Responsibilities	Research Staff Responsibilities	Pointers to Resources
• **contribute to wider College life**	• **expanding** • **specific development needs** • **promotion** • **research funding**	• **personal record/log/portfolio** • **CV** • **networks** • **expanding my role** • **promotion** • **seeking my own research funding** • **mentor**	