

## MFA activation with Phone Call

1. Launch a web browser and go to <https://hhrdweb.rvc.ac.uk/> or <https://cmrdweb.rvc.ac.uk/>
2. When the login dialogue box appears enter your RVC email address and password and click Sign in.
3. In the next window click on the icon RVC Staff or RVC Students.
4. In the next window, tick the box Don't ask me again for connections to this comput

5. Press the # (pound) key and then the \* (star) key, you will receive a telephone call from Microsoft on your registered MFA mobile phone.

6. Press the HASH (pound) key as instructed to complete the log in process and the ectal door