

HANDLING OF CRB DISCLOSURE INFORMATION

INTRODUCTION

This Guide includes useful information regarding the secure storage, handling, use, retention and disposal of certificates and certificate information.

GENERAL PRINCIPLES

As an organisation using the Criminal Records Bureau (CRB) service to help assess the suitability of applicants for positions of trust, the Royal Veterinary College complies fully with the CRB Code of Practice regarding the correct handling, use, storage, retention and disposal of certificates and certificate information. It also complies fully with its obligations under the Data Protection Act 1998 and other relevant legislation pertaining to the safe handling, use, storage, retention and disposal of certificate information.

STORAGE AND ACCESS