

This is an EXAMPLE report template and should not be used for submission of External Examiner Annual Report. External Examiners submit their annual reports via the [External Examiners Online Report System](#)

Please comment, as appropriate, on the following aspects of the programme:

- 1.1 Course content
- 1.2 Learning objectives, and the extent to which they were met
- 1.3 Teaching methods
- 1.4 Resources (in so far as they affected the assessment)
- 1.5 Please provide any additional comments and recommendations regarding the Programme

Please comment, as appropriate, on:

- 2.1 Students' performance in relation to those at a similar stage on comparable courses in other institutions, where this is known to you
- 2.2 Quality of Candidates' knowledge and skills, with particular reference to those at the top, middle or bottom of the range
- 2.3 Please provide any additional comments and recommendations regarding the students' performance

Please comment, as appropriate, on:

- 3.1 Assessment methods (relevance to learning objectives and curriculum)
- 3.2 Extent to which assessment procedures are rigorous
- 3.3 Consistency of the level of assessment with the Framework for Higher Education Qualifications (FHEQ)
- 3.4 Standard of marking
- 3.5 In your view, are the procedures for assessment and the determination of awards sound and fairly conducted? (e.g. Briefing, Exam administration, marking arrangements, Board of Examiners, participation by External Examiners)
- 3.6 Opinion on changes to the assessment procedures from previous years in which you have examined
- 3.7 Please provide any additional comments and recommendations regarding the procedures

